



Application for Admission

Davis & ElkinsTM
COLLEGE

Davis & Elkins



Instructions for the Application Process

Tradition at Davis & Elkins College includes admitting students who will benefit most from the personalized educational experience to which the College is committed. The Enrollment Management Committee establishes guidelines for admissions that reflect the College's desire to identify academically capable students who demonstrate potential for further achievement. The College seeks students who are active in both their school and community, who have a record of service, and who represent diverse cultures and backgrounds.

Freshman Student Admission

Students interested in first year admission should:

- 1) Complete the application form and return it with the \$35.00 non-refundable application fee. A high school guidance counselor may request that the application fee be waived if it presents a financial hardship. (Applications will not be processed without the fee or fee waiver form.)
- 2) Request that an official transcript of the current high school record be forwarded to the College.
- 3) Submit an official copy of either SAT or ACT results. (Nursing majors may submit results of the PAX-RN test.)
- 4) Submit a statement of activities since graduation. (This applies only to applicants who have graduated from high school more than two years prior to the date of entrance.)
- 5) Complete an interview with an Admissions Counselor during a campus visit. (This is not required, but can be helpful.)
- 6) Submit letters of recommendation. (This is not required, but can be helpful.)
- 7) Realize that they **may** need to complete the Test of English as a Foreign Language (TOEFL) if they are an international student.

General Educational Development (GED) Diploma

Applicants who have earned a diploma through the GED examinations must submit an official copy of their test results in place of their high school transcripts.

Transfer Admission

To apply as a transfer student from another college, applicants should submit the following:

- 1) A completed application form.
- 2) An application fee of \$35.00. (Applications will not be processed without the fee or fee waiver form.)

- 3) Official copies of **all** college transcripts.
- 4) An official high school transcript or equivalent.
- 5) A summary of your recent activities (if you have been out of college for one or more years).

To be considered for transfer admission, students should have a minimum Grade Point Average (GPA) of 2.0 on a 4.0 scale from an accredited institution. All transfer credits are awarded with the grades earned at the institution(s) previously attended. A maximum of 64 credit hours from a community college or junior college may be transferred.

Readmission

Students interested in being readmitted to the college must submit the following:

- 1) A completed application form.
- 2) An application fee of \$35.00. (Applications will not be processed without the fee or fee waiver form.)
- 3) Official transcripts of **all** college work attempted since leaving D&E.
- 4) A completed readmission application supplement form.

Nursing Applicants

Admission in the nursing program requires additional documentation. Please contact the current Nursing Admissions Counselor at 1.800.624.3157 x1230.

We want to help you with the process

An Admissions Counselor is assigned to assist each applicant. If you have questions about the application process, write or call the Office of Admissions. **Please note that it is the applicant's responsibility to have all necessary forms forwarded to the Office of Admissions.** You may contact us with questions or to request additional information at:

Office of Admissions

Davis & Elkins College
100 Campus Drive
Elkins, WV 26241-3996
Toll-free 800.624.3157 x1230
Fax 304.637.1800
e-mail admiss@davisandelkins.edu
www.davisandelkins.edu

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Davis & Elkins is committed to assuring equal opportunity to all persons and does not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, sexual orientation, or disability in its educational programs, activities, admissions, or employment practices.



Application for Admission

To complete this form, please follow the instructions on the previous page. Print or type the requested information and return the application to Davis & Elkins College, Office of Admissions, 100 Campus Drive, Elkins, WV 26241. Please include a check or money order for the non-refundable processing fee of \$35.00 made payable to Davis & Elkins College. **If you need more space, attach additional sheets of paper as necessary.**

Personal Background

Name: _____ Preferred Name: _____
First Middle Last

Will documentation be submitted under another name? _____
First Middle Last

Permanent address: _____
Number and Street

City State or Province Zip or Postal Code County or Country

Telephone:() _____ Fax:() _____ E-mail: _____

Mailing address (if different from above): Until what date: ____/____/____
Number and Street

City State or Province Zip or Postal Code Telephone

Social security number: ____/____/____ Sex: Male Female Date of Birth: ____/____/____ Country of Citizenship _____

Academic and Educational Information

Applying as (check one that applies) Full Time Part Time

Applying as (check one that applies) Freshman Transfer Readmit Mentor Assisted Program (MAP)

Applying as (check one that applies) Resident (on campus) Commuter

Applying for which term: _____ Fall Winter Spring Summer Have you applied to Davis & Elkins before? Yes No
Year

Intended area(s) of study: _____ Are you interested in the Honors Program? Yes No

High school graduation date: _____ List secondary school and colleges you have attended or are attending:
Year

High School/College Name City State or Province Telephone Dates of Attendance

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Indicate the date(s) you have taken or will take any of the following tests. (TOEFL is required if English is not your native language.)

SAT-1 _____ SAT-1 _____ SAT-1 _____ ACT _____ ACT _____ ACT _____ TOEFL _____
date date date date date date date

Are you a Veteran? Yes No *If yes, you must submit a DD214 with the application.* Do you intend to apply for Veteran's Benefits? Yes No

List any high school and/or college academic awards or honors you have received (for example: Honors Society, Governor's School, National Merit, etc.):



Extracurricular, Athletic and Service Activities

List your extracurricular, athletic, fine and performing arts, community, church service, and employment activities. Indicate any awards or honors you have received. Also, please check the box at the right to indicate your interest in pursuing the activity while a student at Davis & Elkins.

Activity	Individual, Team/Group, Honors, Awards, Accomplishments, Letters Earned, Musical Instruments Played, Championships Won, etc.	✓ If YES

Scholarship and Financial Aid Information

Do you intend to apply for need-based financial aid? Yes No **NOTE: Applicants for need-based financial aid, including grants, student loans and campus employment, should submit the *Free Application for Federal Student Aid (FAFSA)* by March 1.**

This information is not used for admission decisions. Do you wish to be considered for any of the following scholarships?

Check all that apply: Academic Athletic Honors Leadership Art Music Theatre

NOTE: *Fine and Performing Arts scholarships are available for both majors and non-majors, based on an audition or portfolio review.*

Family Background

Father's Name: _____

Mother's Name: _____

Mailing Address: _____
Number and Street

Mailing Address: _____
Number and Street

City _____ State or Province _____ Zip or Postal Code _____

City _____ State or Province _____ Zip or Postal Code _____

Occupation: _____

Occupation: _____

Employer: _____

Employer: _____

College(s) attended: _____ Degree Received? Yes No
Institutions(s)

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Institutions(s)

_____ Degree Received? Yes No
Institutions(s)

_____ Degree Received? Yes No
Institutions(s)

With whom are you living? Both Parents Mother Only Father Only Other _____
Please Specify

Name of your spouse (if applicable): _____

Number of siblings: _____ Number of siblings in college: _____

Has any member of your family attended Davis & Elkins College? Yes No

If yes, name: _____

Relationship to you: _____ Graduation year: _____

Optional Information

This information is optional and is not used for admission decisions, but is helpful for statistical reporting purposes.

How did you learn about Davis & Elkins? _____

To what other colleges have you applied? _____

Your religious affiliation: _____ First language (if other than English): _____

How would you describe yourself? (check one)

- American Indian or Alaskan Asian or Pacific Islander (including Indian subcontinent) Hispanic (including Puerto Rican)
 Black (non-Hispanic) White, Anglo, Caucasian (non-Hispanic) Multi-racial Other _____
Please Specify

Applicant's Signature

If 18 years of age or older, please sign and date your application to indicate that all of the information is complete and correct. Thank you.

Signature: _____

Date: _____

If *under 18 years of age*, please have your parent or guardian sign and date. Thank you.

Signature: _____

Date: _____